

**From:** [Besley, Sharon](#)  
**To:** [chad.burgess@dominionenergy.com](#); [matthew.gissendanner@dominionenergy.com](#); [pia.powers@duke-energy.com](#); [Bruce.Barkley@piedmontng.com](#); [rmcpherson@mcguirewoods.com](#); [Grube-Lybarker, Carri](#); [Hall, Roger](#); [Hammonds, Lessie](#); [Huber, Christopher](#); [rmcpherson@mcguirewoods.com](#); [manzelmo@mcguirewoods.com](#); [jrichardson@mcguirewoods.com](#); [Weston Adams](#); [court.walsh@nelsonmullins.com](#)  
**Cc:** [Wessinger-Hill, JoAnne](#); [PSC Contact](#); [Adams, Hope](#); [Wilson, Elise](#); [Ellison, Afton](#)  
**Subject:** Docket No. 2021-236-G  
**Date:** Wednesday, November 10, 2021 4:16:56 PM

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To All Parties of Record:

Good afternoon.

The hearing in this docket is scheduled to begin on Thursday, November 18, 2021, at 10:00 a.m. The purpose of this email is two-fold. First, we need information from you so that WebEx invitations can be sent to you and your witnesses. Secondly, we provide information regarding cross examination exhibits.

**SURVEY LINK FOR WEBEX:**

Please complete the survey, using the link, no later than **Friday, November 12, 2021, at 3:00 p.m.** The survey collects information to generate a Virtual Media Plan used by Commission IT personnel when sending information or a WebEx Invitation to establish a connection with you for the hearing. Without it, the Commission will not be able to connect with you virtually for the hearing.

Please provide the requested information for you and your witnesses expected to testify next week. All attorneys and all witnesses (who will testify) are required to complete this survey. Attorneys are responsible for obtaining and providing the information for any respective witness – even if you provided the same information before.

The survey for this docket is available at <https://www.surveymonkey.com/r/BM8ZK88>

If you have a problem with the survey link, please send your contact information electronically by responsive email, with a copy to all parties, including: (1) name, (2) email address you will use during the hearing; and (3) telephone number(s) available for use during the hearing.

**CROSS EXAMINATION EXHIBITS:**

If you have any cross examination exhibits, we require ten hard copies as well as electronic (pdf) copies. Please email the electronic (pdf) copies of your cross examination exhibits to Elise Wilson ([Elise.Wilson@psc.sc.gov](mailto:Elise.Wilson@psc.sc.gov)). Please also deliver at ten printed copies of each Cross Examination Exhibit to the Commission Office no later than Tuesday, November 16, 2021, at 4:00 p.m. Unless Ms. Wilson sends an email confirming receipt, please do not presume that any emailed documents have been received.

Each Exhibit must be clearly identifiable and numbered by you so that it can be located during the hearing. On behalf of the Court Reporter and for the clarity of the record, it is requested that when you present, discuss, question, or share an exhibit during this proceeding, you must state and identify the number of the exhibit. During the course of virtual proceedings, representatives of parties have not always been consistent in advising or referencing the

number of the Exhibit that which is the subject of the witness being questioned. Please state the number you have marked the exhibit (at least if you do not know the Hearing Exhibit No). We know that the number may change to the next Hearing Exhibit Number – if the exhibit is entered into the Record.

Each attorney is responsible for making certain the other attorneys have the cross examination exhibit. Commission staff or counsel will make every attempt to provide a courtesy copy to all parties as a back-up, to place on the DMS, and to hopefully prevent issues and delays between the parties once the cross examination is identified; however, this courtesy does not relieve the attorney of his/her responsibility.

If you are cross examining a witness, you must reference the Exhibit Number as you have pre-numbered the Exhibit so that the Exhibit can be distributed. The copies provided to Ms. Wilson for the Commission (both electronic and hard copy) are not distributed until you present upon cross examination in accordance with standard trial practice and procedure just as if you were here in the Hearing Room.

You are to provide the exhibit to all parties and to the witness, using the address from the Virtual Media Plan (which will be sent Wednesday afternoon (11/17/2021) prior to the close of business. Attorneys – if it is your witness under cross examination, you should also make sure that your witness has the cross examination exhibit. There is no change in the handling exhibits and sharing documents with parties and witnesses in a virtual hearing – the only change is the electronic format and use of email and virtual screen shares.

Thank you for your attention to this matter.

Yours sincerely,

Sharon Plyler Besley

**SHARON PLYLER BESLEY**  
**COMMISSION ATTORNEY**  
**PUBLIC SERVICE COMMISSION**  
**STATE OF SOUTH CAROLINA**  
[sharon.besley@psc.sc.gov](mailto:sharon.besley@psc.sc.gov)